



SISARA GROUP OF COMPANY

BUSINESS ANALYST

- **Location** : On Site

RESPONSIBILITIES :

- Collaborate with stakeholders to gather, analyze, and document business requirements
- Translate business needs into clear and detailed functional specifications and user stories
- Analyze and model business processes to identify improvement opportunities
- Create detailed documentation including business requirements documents (BRD) and process flows
- Facilitate meetings and workshops with business users and development teams
- Serve as a liaison between business stakeholders and technical teams
- Participate in solution design and validate that deliverables meet requirements
- Support user acceptance testing (UAT) and ensure business requirements are met
- Assist in project planning, tracking, and status reporting
- Conduct cost-benefit and ROI analysis to support business case development for proposed solutions.
- Monitor and report on the effectiveness of implemented solutions, recommending further optimizations as needed.

REQUIREMENTS :

- Bachelor's degree in Business Administration, Computer Science, or related field
- 1+ years of experience as a Business Analyst or in a related analytical role
- Strong analytical and problem-solving skills with attention to detail
- Experience with requirements gathering and documentation techniques
- Knowledge of business process modeling and improvement methodologies
- Familiarity with Agile/Scrum methodologies and tools (JIRA, Confluence)
- Excellent communication and interpersonal skills
- Ability to create clear and concise documentation and presentations
- Understanding of software development life cycle (SDLC)
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, Visio)
- Demonstrated ability to manage multiple priorities and work effectively in a fast-paced environment.

HOW TO APPLY

Please send your resume to careers@sisara.lk , indicating the position applied for in the subject line